

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - JANUARY 10, 2019**

CALL TO ORDER. Mayor Hassler called the Regular Meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Alderman John Mooney
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jimmie Jones	Alderman Joe Prince
Alderman Randy Ruzicka	

Absent: Alderman Don Stuppy

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Ruzicka to approve the agenda as presented. Motion carried 7-0-1 with Alderman Stuppy absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See attached report.)

STAFF REPORTS.

KENNY STEIGER - FIRE CHIEF. (See Attached Report) Chief Steiger also reported that this year marks the 125th year of the establishment of the fire department. (November 1894) Kenny reported that they plan on having events throughout the year including an open house in November. Chief Steiger reported that they recently went to Minnesota to inspect the new fire truck. Delivery is scheduled for mid-February. Chief also attended an eight hour ISO class and as soon as the truck is in service the City will be able to request an audit to get the ISO rating changed.

GARY ROTH - FIELD OPERATIONS (See Attached Report)

DAVE BOVA - COMMUNITY DEVELOPMENT ADMINISTRATOR (See Attached Report)

COMMITTEE REPORTS. None.

PUBLIC COMMENTS.

Micah Rousey - 555 N. Third Street commented on the proposed bills on the agenda for consideration regarding a sales tax or property tax increase. In favor of the Police Department needing to earn reasonable salaries but was against connecting it to a tax increase. Stated that he felt the governments answer to everything is to raise taxes and earmarking the tax to a certain fund can cause problems in the future. That fund may need the revenue this year but future years it may not.

Kenny Schweiss - 517 Scott Street commented that before raising taxes the City should worry about getting more businesses into town which would increase taxes and feels the City is way behind in that aspect. Due to the lack of local options residents are willing to drive to surrounding communities for entertainment and shopping.

Carl Wehner - 1158 Valle Spring Trail commented on the county's hopes of find funding to dredge the Marina.

PUBLIC HEARING. The Mayor and the Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing to consider a request from Kassie and Aaron Wolk who are requesting a Special Use Permit to operate an in-home hair salon at 1045 Westwood Drive. Mayor Hassler opened the public hearing at 6:47 p.m. Dave Bova, Community Development Administrator reported that the Planning & Zoning recommended approval with a review/reassessment in 6 months. Some concerns were the limited amount of parking in front of their residence and an increase of traffic flow at the intersection of Market and Westwood Drive. Alderman Jokerst stated he had received concerns from adjoining neighbors voicing their objection to the in home salon. Alderman Prince stated that with the six month review stipulation that will give the City time to see if any of these concerns will become an issue. Mayor Hassler closed the public hearing at 6:59 p.m. A motion by Alderman Smith, second by Alderman Prince to approve the request for the Special Use Permit. Motion carried 6-1-1 with Alderman Jokerst voting no and Alderman Stuppy absent.

PUBLIC HEARING. The Mayor and the Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing to consider a request from Robinson Outdoors, LLC whom are requesting a special use permit to erect and operate a V-shaped double sided 10' x 20' LED digital billboard at 716 Ste. Genevieve Drive. Mayor Hassler opened the public hearing at 7:00 p.m. Dave Bova, Community Development Administrator reported that the Planning and Zoning Commission approved the request for the digital sign to be placed just north of Week's Diner on Hwy 61/Ste. Genevieve Drive to be used for advertising and public announcements. Alderman Donovan questioned the exact size of the sign and Mr. Robinson stated it will be 10 feet tall by 20 feet wide and the lower edge of the sign will be 25 feet from the ground and the height can be adjusted if need be. With some concern about the bright lighting of the sign Mr. Robinson stated that all MODOT regulations regarding Billboards/signs would be followed. Residents, Lauren Smothers, Olive Krauss, Marsha Akins, Kathy Kreidler, & Micah Rousey all voiced concerns against the sign with Bryant Wolfen, voicing his approval for the sign. Mayor Hassler closed the public hearing at 7:39 p.m. A motion by Alderman Prince to approve the special use permit request failed for lack of a second. A motion by Alderman Jokerst, second Alderman Mooney to deny the request for the special use permit. Motion carried 6-1-1 with Alderman Prince casting the no vote and Alderman Stuppy absent.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Regular Meeting - December 13, 2018
2. Minutes - Board of Aldermen - Closed Session - December 13, 2018
3. Treasurer's Report - November 2018.
4. RESOLUTION 2019-13. A Resolution appointing Greta Basler to the Ste. Genevieve Housing Authority Board.
5. RESOLUTION 2019-14. A RESOLUTION AUTHORIZING EIGHT (8) X26 POLICE TASERS BE DECLARED SURPLUS PROPERTY.
6. Approval of Street Closure Request for Ste. Gen. Gearheadz Car Club, LLC. in the downtown area. (Third Street, Dubourg Street and Island of Flags)

A motion by Alderman Mooney, second by Alderman Smith to approve the consent agenda as presented. Motion carried 7-0-1 with Alderman Stuppy absent.

OLD BUSINESS.

BILL NO. 4256. AN ORDINANCE VACATING A PORTION OF LECOMPTE STREET IN THE CITY OF STE. GENEVIEVE, MISSOURI. 2nd READING. A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4256 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Joe Prince, Alderman Randy Ruzicka, Alderman Gary Smith,

Alderman Jimmie Jones and Alderman Bob Donovan Nays: None. Absent: Motion carried 7-0-1. Thereupon Bill No. 4256 was declared Ordinance No. 4189 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS

BILL NO. 4258. AN ORDINANCE PROVIDING FOR SUBMISSIONS OF A GENERAL SALES TAX OF ONE-HALF OF ONE PERCENT (1%) FOR THE PURPOSE OF IMPROVING PUBLIC SAFETY, FOR AN ELECTION TO BE HELD ON APRIL 2, 2019, PRESCRIBING A FORM OF BALLOT THEREOF, AND CONTAINING AN EMERGENCY CLAUSE. 1ST READING. Not acted on.

BILL NO. 4259. AN ORDINANCE APPROVING AMENDMENT #1 TO THE REDEVELOPMENT PLAN FOR THE DOWNTOWN STE. GENEVIEVE TAX INCREMENT FINANCING DISTRICT AND AUTHORIZING CERTAIN ACTIONS RELATED THERETO. 1ST READING. A motion by Alderman Mooney, second by Alderman Ruzicka, Bill No. 4259 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Stuppy absent.

BILL NO. 4260. AN ORDINANCE APPROVING A BID PROPOSAL FROM KIESLER POLICE SUPPLY, INC. FOR THE PURCHASE OF THIRTEEN (13) GLOCK G-17 9 MM PISTOLS AND NINE (9) GLOCK G-43 9 MM PISTOLS IN AN AMOUNT NOT TO EXCEED \$2,872.90. 1ST READING. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4260 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Stuppy absent.

BILL NO. 4261. AN ORDINANCE PROVIDING FOR SUBMISSION OF AN INCREASE IN TAX LEVY OF TWO THOUSAND SIX-HUNDRED EIGHTY-FOUR TEN-THOUSANDTHS CENTS (0.2684) PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUATION FOR THE PURPOSE OF IMPROVING PUBLIC SAFETY, FOR AN ELECTION TO BE HELD ON APRIL 2, 2019, PRESCRIBING A FORM OF BALLOT THEREOF, AND CONTAINING AN EMERGENCY CLAUSE. 1ST READING. A motion by Alderman Smith, second by Alderman Jones, Bill No. 4261 was placed on its first reading, read by title only, considered and passed by a 6-1-1 vote of the Board of Alderman with Alderman Ruzicka voting No and Alderman Stuppy absent. A motion by Alderman Jokerst, second by Alderman Prince to have the second reading of Bill No. 4261. Motion carried with a 6-1-1 vote of the Board of Alderman with Alderman Ruzicka voting No and Alderman Stuppy absent. A motion by Alderman Smith, second by Alderman Prince, Bill No. 4261 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones, Alderman Bob Donovan, Alderman Joe Prince Nays: Alderman Randy Ruzicka, Absent: Alderman Stuppy Motion carried 6-0-2. Thereupon Bill No. 4245 was declared Ordinance No. 4190 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS.

Michael Mills requested a Special Use Permit and variance that would allow an illuminated, digital/LED freestanding pole sign to be installed and operated at 181 Washington Street. The Planning & Zoning Commission denied the request. The Board of Aldermen needs to accept the Planning & Zonings denial at which time the applicant can appeal the denial. A motion by Alderman Mooney, second by Alderman Smith to accept the denial of the request of Michael Mills for the Special Use Permit and variance that would allow an illuminated, digital/LED freestanding pole sign at 181 Washington Street. Motion carried 7-0-1 with Alderman Stuppy absent.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

CLOSED SESSION. A motion by Alderman Smith, second by Alderman Mooney to go into closed session to discuss litigation matters as authorized by Section 610.021(1), RSMO. Motion carried 7-0-1 with the following roll call vote:
Ayes: Alderman Mike Jokerst, Alderman John Mooney, Alderman Gary Smith, Alderman Jimmie Jones, Alderman Bob Donovan, Alderman Joe Prince and Alderman Randy Ruzicka, Nays: None. Absent: Alderman Stuppy Motion carried 6-0-2. 8:32 p.m.

ADJOURNMENT. Mayor Hassler adjourned the meeting at 8:55 p.m.

Respectfully submitted by,

A handwritten signature in black ink that reads "Pam Meyer". The signature is written in a cursive style with a large, looped "M" and "Y".

Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT
BOARD OF ALDERMEN
January 10, 2019

- Attended Levee District meetings.
- Attended Heritage Commission meeting.
- Attended P&Z meeting
- Met with Trade Investors LLC and Spire regarding Chadwell Lane improvements and easements.
- Attended pre-grant meeting for Recreational Trail.
- Reviewed golf cart ordinance regarding gas powered carts.
- Attended Community Services Foundation meeting.
- Water Tower construction is complete. Contractor says they need 8 weeks of consistent warm weather to finish painting.
- Approved the site plan for the AT&T tower. They drawing up final plans after which they will submit the lease for approval
- VW Diesel grant not applicable to Ste. Genevieve
- Confirmed that Riverview Nursing Home is working with GWS Contractors for a system that will prevent large solids from entering the sewer system.
- Reviewed area city's late fees for utility bills. Ste. Genevieve charges 15%, Festus - 9% of water, Crystal City - 10%, DeSoto 10%, Peryville - 10% or \$5.00, whichever is greater.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **November 2018**

Calls for Assistance:

- SGFD responded to **12** emergency calls in **November**.
- SGFD responded to **12** emergency calls in **December**.
- Total Responses for the year 2018 are **230** calls, **up 17** call from last year.

Staffing:

- **SGFD signed up 1 new guy in November**
- SGFD roster is **now full**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)
- **We have 3 more possible new fire fighter we are working on.**
- **I hope to get some more candidates and we may be able replace some inactive members.**
- I wish to thank the Herald for their assistance in our recruiting efforts.

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 11/19 on Defensive Driving**
- **Monthly Training was on 12/17 on Medical Assists and Personal Protective Gear**
- **Preplan Training On New Museum Building in December**
- **I attended an 8 hour class on the ISO Rating System and talking with the field reps that do the audits. Found out that we do not have to wait for the truck to be in service for 1 calendar year. The reps informed me that we are do for our every 5 year audit in 2019. They have asked me to contact them when the ladder truck goes in service and they will come down and do a new audit.**

Meetings Attended

Ozark Firefighters meeting – **December 6 Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Working on getting a University of Missouri certified class on rope rescue.

Facility:

- Nothing new to report

Apparatus & Equipment Maintenance:

- Nothing new to report

Fire Radio:

Nothing to report

Grants

- 1) Conservation Grant request has been submitted
Received Notice we were granted about 90% of request have started getting bids.
- 2) Assistance to Firefighters Federal Grant has been submitted
- 3) **Have put together Community Foundation Grants(Holcim) for board approval. Have submitted for approval to proceed.**

Ladder Truck Updates

- Preconstruction conference with Rosenbauer was completed October 25 and 26 at the plant in Minnesota.
- Time lines as given by Rosenbauer Plant are as follows
 1. Chassis complete – First Payment Made
 2. Aerial complete and attached around August 18th
 3. The manufacturer is running 120 days behind schedule
 4. I have expressed my displeasure in the amount of time it is taking to build the truck and our local rep has proposed some things to the manufacturer to try keep us happy
 5. We will still need to do a “prepaint” inspection trip. **Scheduled for January 6,7 & 8**
 6. **Tentative Delivery Inspection Trip end of January first part of February**
 7. We are trying to post pictures as we get them on the Ste. Genevieve Fire Department facebook page so everyone can follow the progress.

County Firefighters Assn.:

- 1) **Firefighter Survival Class scheduled for March 6 at SGFD**
- 2) **SGFD will be hosting a regional “University of Missouri Live Fire Training May 10 & 11**

Local & State Mutual Aid:

- Nothing to report

KnoxBox Program

Approved a box for the new construction (accounting office) on Highway 32
Waiting on the install

The program is slowing building strength and has become a real asset to the department.



Street and Park

November / December

- **Prepared snow equipment**
- **Plowed snow**
- **Repainted benches downtown**
- **Serviced equipment**
- **Painting trash barrels in all parks**
- **Cleaned up limbs around town and from all city properties**
- **Put up Christmas decorations**
- **Cleaned street lights downtown**
- **Swept**
- **Decorated tree at Welcome Center**
- **Worked on light poles for downtown**
- **Repaired 6 lights at the Island of Flags**
- **Closed bathrooms in the parks**
- **Patched potholes**
- **Replaced 6 bar-b-q grills in Valle Spring Park and Pere Marquette Park**
- **Repaired Flag lights at City Hall and the Police Department**
- **Equip truck with warning lights**
- **Did some remodel work in my office**
- **Installed a new sump pump in the basement of City Hall**
- **Patched North Seventh and Jefferson**



Community Development

David Bova
Community Development Administrator
165 S. Fourth Street
Ste. Genevieve, MO 63670

Phone: 573-883-5400
Fax: 573-883-8105
Email: dbova@stegenevieve.org

January 2019 Staff Report

Activities for 11/8/18 – 1/9/19

Historic Preservation – Heritage Commission

- Meeting Monday, December 17, 6:00pm – 2 applications
- Presentation on U.S. Sec’y of Interior 2017 Historic Preservation Standards open to public
- Next meeting, Tuesday, Jan. 22, 6:00pm if needed

Building Department / Code Enforcement

- Occupancy Permits / Inspections 34
- Building Permits Issued 9
- Demolition Permits 2
- Sign Permits 2
- Chicken Permits 0
- Special Use Permits 0

Planning & Zoning

- 1 members re-appointed
- Meeting Thursday, January 3, 6:00pm – 3 applications
- Next meeting, Thursday, February 7, 6:00 if needed

Board of Adjustment

- Nothing new to report.

Floodplain Management

- Adoption of updated Floodplain Ordinance 12/13/18 – new FIRMs, raising freeboard, adding ag structures
- Public meeting was held Nov. 29th, 6pm at City Hall in conjunction with County

Property Maintenance Focus (6/25 – 1/8 Cumulative)

- Properties Reviewed 208 (all properties in file now reviewed)
- Courtesy Enforcement Letters 47
- Repairs Made / Nuisance Addressed 58
- No Issue 103
- Repair Plan from Property Owner 43*

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- 39 of 58 “Repairs Made” were after receiving letter. Remaining 18 repairs were already done.
 - 87 total code enforcement or nuisance letters sent (from the original file)
 - 40/87 = 46% repaired; 43/87 = 49% plans in place; 4/87 = 5% pending
 - 3 of 4 remaining “pending” will be sent 2nd letter this week.
 - Remaining 1 of 4 “pending” are facing possible Notice of Violation this week

*Some owners that have plans in place that haven’t followed thru will receive Notice of Violation